



**BOARD OF TRUSTEES  
MEETING AGENDA**

**September 24, 2019**

**7:45 a.m. – Call to Order and Announce a Quorum  
RoyOMartin**

- I. Report from Natalie Monroe, *Board President***
  - A. Approve the Minutes of May 28 Meeting\*
  - B. Approve the Bingo Ad Hoc Resolution \*
  
- II. Report from Kristi Ferguson, *Audit Committee Chair***
  - A. Presentation of the 2018-19 audit by Deborah Dunn and Zach McLendon from Payne, Moore & Herrington
  
- III. Report from Ben St. Romain, *Finance Committee Chair***
  - A. Approve 2019-2020 Operating Budget\*
  
- IV. Report from Bill Bridges and Abby Blocker, *Head of School and Head of Development***
  - A. Country Day Fund and Priorities
  
- V. Old Business**
  
- VI. New Business**
  
- VII. Adjourn**

\* Requires Board Vote

**OUR MISSION**

To provide a challenging learning culture where all students can become creative, innovative future leaders.



**BOARD OF TRUSTEES  
MEETING AGENDA  
October 22, 2019  
7:45 a.m.—Call to order and announce a quorum  
RoyOMartin**

- I. Report from Natalie Monroe, Board President**
  - A. Approve the minutes of September 24 meeting\*
  - B. Update on EEOC
  
- II. Report from Jenifer Gilchrist, Committee on Trustees Chair**
  - A. Approve Records Retention Policy\*
  - B. Approve Uniform Policy\*
  
- III. Report from Ben St. Romain, Finance Committee Chair**
  - A. Approve Accounting and Financial Policies and Procedures\*
  - B. Present budget vs. actuals
  
- IV. Report from Kai Brown, Development Committee Chair**
  - A. DWTS
  
- V. Report from Bill Bridges, Head of School**
  - A. Presentation of salary data
  
- VI. Old Business**
  
- VII. New Business**
  
- VIII. Adjourn**

\*Requires Board Vote

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**BOARD OF TRUSTEES  
MEETING AGENDA  
November 19, 2019  
7:45 a.m.—Call to order and announce a quorum  
RoyOMartin**

- I. Report from Natalie Monroe, Board President**
  - A. Approve the minutes of October 22 meeting\*
  - B. Approve Parent Club Bylaws\*
  
- II. Report from Ben St. Romain, Finance Committee Chair**
  - A. Present budget vs. actuals
  
- III. Report from Kai Brown, Development Committee Chair**
  - A. Approve Percent of fundraising to be contributed to investment account policy\*
  
- IV. Report from Bill Wallace, Board Vice President & Investment Committee Chair**
  - A. Approve updated Managed Funds Policy\*
  
- V. Report from Bill Bridges, Head of School**
  - A. Financial Assistance
  - B. 1:1 Technology
  
- VI. Old Business**
  
- VII. New Business**
  
- VIII. Adjourn**
  
- IX. Motion to Enter Executive Session\***

\*Requires Board Vote

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**BOARD OF TRUSTEES  
EXECUTIVE SESSION AGENDA**

**November 19, 2019**

**Call to order immediately after BOT meeting is adjourned**

- I. Report from Natalie Monroe, Board President**
  - A. Review of HOS 2019-21 goals
  - B. Discussion of HOS salary for the 2020-21 school year
  
- II. Adjourn**

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**BOARD OF TRUSTEES  
MEETING AGENDA  
January 28, 2020  
7:45 a.m.—Call to order and announce a quorum  
RoyOMartin**

- I. Report from Natalie Monroe, Board President**
  - A. Approve the minutes of November 19, 2019 meeting\*
- II. Report from Ben St. Romain, Finance Committee Chair**
  - A. Present November and December budget vs. actuals
- III. Report from Dustin Matthews, 50<sup>th</sup> Anniversary Committee Chair**
- IV. Report from Bill Bridges, Head of School**
  - A. Facilities Update
  - B. Website Update
- V. Old Business**
- VI. New Business**
- VII. Adjourn**

\*Requires Board Vote

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**BOARD OF TRUSTEES  
MEETING AGENDA  
February 18, 2020  
7:45 a.m.—Call to order and announce a quorum  
RoyOMartin**

- I. Report from Natalie Monroe, Board President**
  - A. Approve the minutes of January 28, 2020 meeting\*
  
- II. Report from Ben St. Romain, Finance Committee Chair**
  - A. Present January budget vs. actuals
  
- III. Report from Kai Brown, Development Committee Chair**
  - A. Present Major Gift Plan, including “One Ask Campaign”
  
- IV. Report from Bill Bridges, Head of School**
  - A. Diversity
  
- V. Old Business**
  
- VI. New Business**
  
- VII. Adjourn**

\*Requires Board Vote

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**BOARD OF TRUSTEES  
MEETING AGENDA  
March 24, 2020  
7:45 a.m.—Call to order and announce a quorum  
RoyOMartin**

- I. Report from Natalie Monroe, Board President**
  - A. Approve the minutes of February 18, 2020 meeting\*
- II. Report from Ben St. Romain, Finance Committee Chair**
  - A. Present February budget vs. actuals
- III. Presentation of Potential Trustees from Jeni Gilchrist, Committee on Trustees Chair**
- IV. Report from Bill Bridges, Head of School**
  - A. COVID-19 Response
- V. Old Business**
- VI. New Business**
- VII. Adjourn**

\*Requires Board Vote

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**BOARD OF TRUSTEES  
MEETING AGENDA  
April 28, 2020  
8:00 a.m.—Call to order and announce a quorum  
Conference Call**

- I. Report from Natalie Monroe, Board President**
  - A. Approve the minutes of March 24, 2020 meeting\*
  
- II. Report from Ben St. Romain, Finance Committee Chair**
  - A. Present March budget vs. actuals
  
- III. Report from Bill Bridges, Head of School**
  - A. COVID-19 Update and Remote Learning
  
- IV. Old Business**
  
- V. New Business**
  
- VI. Adjourn**
  
- VII. Motion to Enter Executive Session\***

\*Requires Board Vote

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**BOARD OF TRUSTEES  
EXECUTIVE SESSION AGENDA**

**April 28, 2020**

**Call to order immediately after BOT meeting is adjourned  
Conference Call**

- I. Report from Natalie Monroe, Board President**
  - A. Review of HOS 2019-20 goals in preparation for Head Support Committee's evaluation of Bill Bridges in May
  
- II. Adjourn**

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**BOARD OF TRUSTEES  
MEETING AGENDA  
May 19, 2020  
8:00 a.m.—Call to order and announce a quorum  
ACDS Library**

- I. Report from Natalie Monroe, Board President**
  - A. Approval of April 28, 2020 meeting minutes\*
  - B. Draft 2020-21 Board Calendar
  
- II. Report from Ben St. Romain, Finance Committee Chair**
  - A. April 2020 budget vs. actuals
  - B. Draft preliminary budget for 2020-21
  
- III. Report from Jeni Gilchrist, Committee on Trustees Chair**
  - A. Approval of new trustees\*
  - B. Board self-evaluation
  
- IV. Report from Kristi Ferguson, Audit Committee Chair**
  
- V. Report from Bill Bridges, Head of School**
  - A. Coronavirus, macro-economy, and impact on independent schools
  
- VI. Old Business**
  
- VII. New Business**
  - A. Reminder of graduation on Thursday, May 21 at 6pm at school
  
- VIII. Adjourn**

\*Requires Board Vote

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